

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 8<sup>th</sup> AUGUST 2022

### Present:

Mary Budge  
Brian Ruby  
Steve Sandercock  
Mervyn Stephens  
Courtney Walters  
Ralph Hudson

### In Attendance:

No public in attendance

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

### 1. RECEIVING APOLOGIES FOR ABSENCE

- 1.1 Parish Clerk A Jones – Annual Leave
- 1.2 Apologies were accepted from Councillor David Daniells,
- 1.3 Apologies were accepted from Councillor Stuart Maher,
- 1.4 Apologies were accepted from Adrian Parsons
- 1.5 Apologies were accepted from Richard Randall.

### 2. PUBLIC SESSION SUSPENSION OF STANDING ORDERS FOR MEMBERS OF THE PUBLIC TO SPEAK

- 2.1 No members of the Public attended the Parish Council Meeting.

### 3. DECLARATIONS OF INTEREST

- 3.1 No Councillors declared an interest.

### 4. APPROVING MINUTES

- 4.1 The minutes of 11 July 2022 were proposed and agreed. 1st Cllr S Sandercock 2nd Cllr M Stephens with all Councillors in favour.

### 5. REVIEW OF PLANNING APPLICATIONS

- 5.1 PA21/06683 Access, appearance, landscaping layout and scale Land South Of Blacksmiths Meadow, Penhole Road, Coads Green, Launceston PL15 7NT. No objections were raised. 1st Cllr S Sandercock 2nd C Walters

### 6. REVIEW OF CORRESPONDENCE

- 6.1 Dog Bins – A reply is awaited from Tony Milton and Mark Bennett to confirm that the Parish Council can pay quarterly in arrears. The Parish Council recently received a reminder to pay one year in advance although there is no contract in place. Councillors repeated their commitment to the position expressed at the Parish Council meeting on 11 July 2022 and drew attention to uncertainties over the future provision of services. To be reviewed at the next meeting.
- 6.2 Community Focused Trees – Cllr Maher. The Chairman read out a summary of the email from Cllr Maher drawing attention to the support available from the Tree Councils Branching Out Fund and noted its encouragement for Tree Wardens to apply for grants. Discussions were deferred until the next meeting.

Sign & Date \_\_\_\_\_

Chairman

6.3 Levelling Up Funding – Cllr Parsons. The Chairman read out the e-mail from Cllr Parsons providing an update on the Shared Prosperity Fund that will soon be open to businesses and groups. It was noted that the deadline for applications this year will be at short notice but that no date is yet available. Scott Mann’s office has asked to be contacted so that any potential bids can be discussed.

## 7. REVIEW OF CLERK’S REPORT

7.1 Complaints Procedure – Deferred to next meeting as both Cllr R Randall and the Parish Clerk are on leave.

7.2 Play Area Seating – Discussions were deferred until quotations have been received by Cllr S Maher.

7.3 Bathpool Defibrillator – Possible locations and levels of grant support were discussed. Councillors agreed that no decision can be taken until it is clear who will take responsibility for ongoing care of the device. Councillors called for:

- Bathpool representatives to attend a Parish Council meeting;
- A minimum of 2, preferably 3, nominees who are committed to long term care of the device once installed;
- A financial account through which grant funding and costs can be processed;
- A clear decision on whether the defibrillator will be installed inside or outside and on the type of power source required.

7.4 Silver Passat – The Parish Clerk sent an enquiry by letter dated 28 July 2022 to ask whether Ms Griffin could help identify the owner of the car. No definitive help was offered and the car remains in the car park. Mrs Hayley Budge has informed the County Council that the car appears to be untaxed and SORNed. A County Council representative will visit and advise how the car should be removed.

7.5 Bathpool Sign – The Parish Clerk has checked that the Rural Maintenance Team will strim around the signs as they follow their planned cyclic route. No dates have been given. Cllr S Sandercock reported that a new sign has been ordered to replace the defaced sign currently in place. No further action is needed.

7.6 Laptop Service – It was agreed that the Parish Clerk needed a properly maintained laptop and that it is appropriate for the laptop to be serviced. The quoted cost of £60 or under was agreed. 1st Cllr C Walters 2nd Cllr B Ruby

## 8. NORTH HILL CEMETERY

8.1 Site Visit by Esther Hall - The visit by Esther Hall on 25 July 2022 was informative and the Cemetery Sub-Committee has a list of recommendations and questions to address at its next meeting at the end of August.

8.2 Re-Wilding of the Church Graveyard – Concerns have been raised about the appearance and safety of the graveyard. The grass has been allowed to grow and may pose a fire risk, particularly to the church itself. The graveyard is still used for the burial of ashes and there are relatives struggling to find the graves they wish to visit. It was agreed that the Chairman will make contact with David Scott, the Trustee of the Church Trust, and discuss what action should be taken.

8.3 New Cemetery – It was agreed that the layout of the cemetery needs careful consideration and that accurate measurements need to be taken. The policy for spoil storage or removal needs to be considered. Cllr C Walters was invited to join the Sub-Committee.

## 9. FINANCES

9.1 Authorisation of Expenses – No Expenses discussed

9.2 Wages - Wages of £719.64 to cover room rent, internet and mobile costs.

9.3 Update of Current Account as of 28 July 2022 – Wait for Clerks return

9.4 Update of Savings Account as of 11<sup>th</sup> March 2022 – Wait for Clerks return

Sign & Date \_\_\_\_\_

Chairman

9.5 Monthly Budget Sheet – Issued to Councillors No comments raised

9.6 RAG - Provided for information. No comments were raised.

## 10. **NEXT MEETING**

10.1 Next Meeting – Monday 12<sup>th</sup> September 2022 at 7.30pm.

### AGENDA FOR NEXT MEETING

The following items were offered for discussion at the next Parish Council meeting:

- Untidy and potentially unsafe junk is being left at the side of the road next to the Village Hall. The people responsible need to be contacted and the road kept clear.
- The streetlight at the end of Lynher Way still needs repairing. The relevant Housing Association needs to be contacted.
- The new entrance on the B3254 near North Hill is being constructed with kerbstones that protrude at the side of the road and could easily be hit by passing vehicles. The owners need to be identified and safety concerns addressed.

Meeting ended at 9.00pm.

Sign & Date \_\_\_\_\_

Chairman